

Queen Elizabeth Elementary School Council

Meeting Minutes

Tuesday, September 23, 2025 6:30-7:00pm

Chair: Kim Ehmann

Co-Chair: Alex Hunt

In attendance: Travis Robertson – Principal, Dan Tinaburri - QES Vice Principal, Kim Ehmann – QESC Chair, Alex Hunt – Co-Chair, Hillary Harding, Caroline Simon, Michelle Fourier, Jane Ewenson, Karen Ford, Ben Tutolo, Niko Hammond, Natasza Mizera, Taryn Moran, Krista Williscroft, Amy Gobin, Melanie Retoni, Steph Cicero – QEEPES Chair, Tara de Weerd, Teachers Mrs. Coutts & Mrs. Kerr, Andrea Leier, Kristen Lewicki, Nicole Watson

1. Call to Order – Kim called meeting to order at 6:32 p.m. seconded by Steph

- a. Acknowledgment of the Land
- b. Welcome and Introduction to School Council

School Council 2025 - 2026

Chair – Kim Ehmann

Co-Chair - Alex Hunt

Secretary – Tara De Weerd

Key Communicator – Kristen Lewicki

Volunteer Coordinators – Caroline Simon & Andrea Leier

Garden Coordinator – Jane Ewenson

Community Engagement & Gala Coordinator - Krista Williscroft

QEEPES 2025 - 2026

Chair – Stephanie Cicero

Treasurer (General Account) – Christa Burry

Treasurer (Casino Account) – Olga Waiand

Scholastic, Book Fair Coordinators – Michelle Fournier & Leah Philips

Fun Lunch Coordinator – Susan Stewart

Fundraising Coordinators - Nicole Watson & Natasza Mizera

- c. Approval of Agenda – Kim put forward a motion to approve agenda seconded by Steph
- d. Review and approval of previous meeting minutes - Kim put forward a motion to approve minutes seconded by Hillary

2. Reports

- a. School Report
 - i. Teacher Report - Grade 1 teaching team - Mrs. Coutts & Mrs. Kerr
 - ii. Summarized 16 days of learning. Supporting students in adjusting to full days. Building community. Learn routines of the classroom. Introducing different things to engage their interests. Showed a video of students singing and acting out the motions. Lay foundations for numeracy and

literacy. Showed a video of students learning the alphabet song and the different sounds some of the letters make. Alberta Education assessments are being conducted.

- iii. Laura described the difference between school council and parent society.
- iv. School council is a group of parents, principal that are here to talk about the direction of the school. Work with the school to work with the board. Parent society is a group of parents incorporated under the Society's Act. Fundraising for the school for things like residencies, school equipment and other needs of the school.
- v. Principal Report - Travis Robertson, Principal
- vi. 20th year with the system, 8 years as an administrator.
- vii. Survey showed they are happy with the school. Emphasized importance of community.
- viii. School enrolment 430 was projection – numbers are showing close.
- ix. Took over half the learning commons for classroom space. There is no staff space.
- x. New smart boards installed
- xi. \$11,806 raised for Terry Fox.
- xii. School development planning – moving into year 2 of 3. Literacy, Mathematics, well-being (competency progressions). School has been effective in focusing on strengthening competencies that support all core subjects/skills. Citizenship is the next competency of focus.
- xiii. Truth and Reconciliation will be recognized Friday at QE.
- xiv. End of Nov. next parent teacher conferences.
- xv. System Student Accommodation Plan – video available on CBE website to learn more.
- xvi. Provided an update on labour action – CBE will have the latest information.

b. Important Dates

- i. Sept 26 - Orange Shirt Day
- ii. Sept 26 - Welcome Back School Council Event - Picnic & Treat Trucks
- iii. Sept 29 - No School - Non-Instruction Day
- iv. Sept 30 - No School - National Day for Truth and Reconciliation
- v. Oct 13 - No School - Thanksgiving
- vi. Oct 15 - Picture Day
- vii. Oct 17 - Fall Garden Clean Up
- viii. Oct 20 - No School - Non-instruction Day
- ix. Oct 23 - Fun Lunch - Boston Pizza

- x. Oct 28 - School Council & QEEPES meeting @ 6:30pm

3. Old/Ongoing Business

- a. Yearbooks from 2024-2025 are all sold out.

4. New Business

- a. Fun Lunch 2024-2025:
 - September 25 - No Fun Lunch due to possible strike
 - October 23
 - November 20
 - January 15
 - March 12
 - April 16
 - June 18
- i. Orders open for the year, order here: <https://healthyhunger.ca/>
- ii. Volunteers needed Oct 23rd:
<https://www.signupgenius.com/go/60B084DAAA82CA13-58631597-boston>
- b. Popcorn Fun Snack 2024-2025
 - December 11
 - February 19
 - May 21
- i. Orders open <https://healthyhunger.ca/>
- c. Welcome Back Event - Picnic In The Park, Sept 26th @12:40. Bring your lunch and join us in the park. We'll have treat trucks on site for dessert. **Please note, there will be NO lunch trucks, only treat trucks, so pack a lunch and treat yourself to dessert after lunch!**
- d. The Shirt Shop is open! Buy your school swag before Sept. 26th. Order your shirts here: <https://queenelizabeth.promostores.ca/>
- e. Fall Garden Clean up Oct 17th. Volunteers needed, watch for more details coming soon.
- f. Book Fair Dec 1 - 5 - Volunteers needed, stay tuned for more information.
- g. Spring Gala - May 2, 2026
- h. Parent Volunteers welcome in the school - must have police clearance

5. Adjournment – Kim adjourned meeting at 7:29 p.m. Laura seconded

- a. Where to find us:
 - i. School Website – find links to School Council and QEEPES at <https://school.cbe.ab.ca/school/queenelizabeth/get-involved/pages/default.aspx>
 - ii. School Council and Parent Society Website - www.qescouncil.ca
 - iii. Facebook - @qparents
 - iv. Instagram - qes_school_council

Meeting Dates for 2024/2025

Tuesday, September 23, 2025	Tuesday, January 20, 2026
Tuesday, October 28, 2025	Tuesday, March 10, 2026
Tuesday, November 25, 2025	Tuesday, April 21, 2026
	Tuesday, May 26, 2026