

Queen Elizabeth Elementary Program Enhancement Society (QEEPES)

Meeting Minutes

Tuesday, May 28, 2024 7:30 p.m.

Chair: Stephanie Cicero

In attendance:

Lisa McConnell - QES Principal, Dan Tinaburri - QES Vice Principal, Laura Allingham, QESC Co-Chair, Hillary Harding – QESC Co-Chair, Caroline Simon, Michelle Fourier, Jane Ewenson, Karen Ford, Steph Cicero – QEEPES Chair, Tara de Weerd, Jacki Hansen, Andrea Leier, Kristen Lewicki, Nicole Watson, Christa Burry

1. Call to Order - Meeting was called to order by Stephanie at 7:37 pm

- a. Welcome was done by Stephanie
- b. Approval of Agenda
Motion: Stephanie, Seconded: Laura. Approved
- c. Review and approval of previous meeting minutes
Motion: Stephanie Approved, Seconded: Laura. Approved

2. Budget Update

- 1. General Account – Stephanie provided for Christa Burry
 - a. Financial Report - \$47,000 in general account
 - b. Spring Gala Report - total Revenue (\$17,372) - total Expenses (\$6,775) = Total Profit for the General Account (\$10,597)
 - c. 2024-2025 Budget – revenue \$26,300, recurring school expenses - \$17,700, equity support - \$3,800 and recurring council expenses - \$11,980 (detailed spreadsheet provided). It was noted that we will be spending more than we are fundraising but we will go into the year with excess in our account
 - d. Steph made a motion to accept the general budget as shown tonight. Michelle seconded the motion. Motion carried.
- 2. Casino Account – Stephanie provided for Jacki Hansen
 - a. Financial Report
 - b. Approximately \$105,000 in account of unallocated dollars
 - c. Spring Gala Westjet and 50/50 Draw - Total profit to Casino Account (~\$5,536)
 - d. Will go into next year needing to spend May 2022 deposit of \$62,000 prior to May 2025
 - e. 2024-25 Budget – QES to spend \$48,900 plus insurance for School Council will be \$50,000
 - f. Steph made a motion to accept the casino budget as shown tonight. Jackie seconded the motion. Motion carried.
 - g. We have another casino in winter 2025

3. Old/Ongoing Business

1. Fundraising

- a. Ideas? Submit ideas to geeschoolcouncil@gmail.com
- b. Families can directly donate to the school - Etransfer to qeetreasurer@gmail.com, password is fundafriend or direct donation

4. New Business

1. Election of Executive and Coordinators

- a. Hillary nominated Steph Cicero for QEEPES Chair. Steph accepted. Hillary made a motion. Motion carried. (nominee: Stephanie Cicero)
- b. Hillary nominated Christa Burry General Treasurer. Christa accepted. Hillary made a motion. Motion carried. (nominee: Christa Burry)
- c. Hillary nominated Jacki for Casino Treasurer. Hillary made a motion. Motion carried. (nominee: Jacki Hansen)
- d. Olga accepted nomination via email. Casino Co-Treasurer (nominee: Olga Waiand). Hillary made a motion. Motion carried.
- e. Hillary welcomed back Fun Lunch Coordinators (nominee: Susan Stewart and Karen Ford)
- f. Hillary welcomed back Fundraising Coordinator (nominee: Nicole Watson)

2. Proposed Dates of 2024-2025 meetings:

- a. Steph made a motion to approve the proposed meeting dates. Laura seconded. Motion passed.

September 17, 2024

October 29, 2024

November 26, 2024

January 21, 2025

March 11, 2025

April 22, 2025

May 27, 2025

5. Adjournment

- a. Ideas? Please submit ideas to geeschoolcouncil@gmail.com

6. Adjournment

1. Stephanie adjourned the meeting at 8:02 p.m.